



Volunteer Application
Due: August 28

Thank you for volunteering at the Banana Festival, September 30, 2017 on the Port of Hueneme.

The Festival is an exciting free community event presented by The Oxnard Harbor District to welcome the community onto the Port for a great experience. Adult volunteers are appreciated! **Please fill out all sections of the application (both sides) and return by August 28, 2017.** We will have a Volunteer Orientation and will contact you to let you know the date and time, as well as providing your volunteer shift information.

Name: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Home Phone: _____ Cell: _____
 E-mail: (mandatory) _____

Medical and Emergency Information: Do you have any medical condition that we should know about (i.e., heart condition, back problems, asthma, allergies, bee stings, pollen)?
 Please specify: _____

 Emergency Contact Name: _____ Relationship: _____
 Phone numbers during Festival: _____

Volunteer T-shirt & Hospitality: All volunteers will receive a Festival T-shirt to be worn during their shift, plus complimentary soft drink coupon. Please circle your t-shirt size – we need this information by August 28 to pre-order your shirt.
 T-Shirt Size: Small Medium Large X-Large XX-Large XXX-Large

Volunteer Indemnity: I (name) _____ agree to save and hold harmless, indemnify and defend the Port of Hueneme (Oxnard Harbor District), its commissioners, employees, consultants and other agents from any and liability they may have, or be alleged to have, arising from my participation in the Banana Festival except for liability arising solely from their negligence or intentional acts. I agree that the Port of Hueneme (Oxnard Harbor District) may use my likeness in any brochures or promotional materials that will be used to promote the Banana Festival.
 Volunteer Signature: _____ Date: _____

Submit your completed application to:

Banana Festival c/o Searle Event Management ♦ 1802 Eastman Ave. Suite 111 ♦ Ventura, CA
 Or scan and email to vendors@BananaPortFest.com or fax to 805-850-0541

Adult Volunteer Positions are described below, followed by the day and times needed. Please indicate all areas of interest and we will do our best to accommodate your preference. To be most helpful – indicate your first, second, and third choices in the boxes below.

Pre Festival Opportunities:

- POSTER DISTRIBUTION:** Spread the word about the Banana Festival by distributing posters and fliers to various area locations. (early August)
- ADVANCED PREPARATION:** Fold T-shirts, errands, or prepare vendor and volunteer mailings.

Festival Day Opportunities:

- VENDOR CHECK-IN:** Are you an early bird with an unflappable personality? Then this is the job for you. Using a color-coded map you will work as part of a team to direct vendors to their pre-assigned Festival locations, and then to assigned parking areas after they unload. (Saturday, Sept 30, 6 am – 10 am)
- TRAFFIC MONITORS:** Help direct traffic to appropriate parking locations.
- PORT TOURS:** Work at the heart of the Banana Festival. “Can do” attitude with lots of public contact. Manage the Port Tour registration, work with partners in the “Port Pavilion” or in various locations.
- INFORMATION BOOTH/VOLUNTEER CHECK IN:** Serve as an ambassador; meet & greet out-of-towners; check-in your fellow volunteers; and have a calming effect on missing children. Bilingual a plus!
- GENERAL VOLUNTEER:** Someone flexible where we can pre-assign as needed.

Volunteer Shifts:

For the Festival, all volunteers will be assigned to work a four-hour shift. Please note that shift times vary depending on where you are stationed (see above descriptions). To accommodate everyone’s needs, please indicate all available times so we have maximum flexibility in scheduling.

Saturday, Sept 30

The Early Crew

- 6 am to 10 am

The Morning Crew

- 10:00 am to 2:00 pm

The Afternoon Crew

- 2:00 pm to 6:00 pm

Available for the whole day? Yes No

If so, what time would you like to work? _____

Is there another person who is volunteering whom you would like to work with?

Name: _____ E-mail: _____

Volunteer Recommendations:

Do you know someone who would be interested in volunteering?

Name: _____ E-mail: _____

Home: _____ Cell: _____

For more information, e-mail Vendors@BananaPortFest.com

www.BananaPortFest.com